

# KMCT

## COLLEGE OF ALLIED HEALTH SCIENCES

Affiliated to Kerala University of Health Sciences and approved by Govt. of Kerala

### 8.1.1 ACADEMIC COMMITTEE MINUTES OF MEETING



Principal  
KMCT College of Allied Health Sciences  
P.O. Manassery, Mukkam  
Kozhikode, Pin - 673602





# KMCT

## COLLEGE OF ALLIED HEALTH SCIENCES

Affiliated to Kerala University of Health Sciences and approved by Govt. of Kerala

TO WHOMSOEVER IT MAY CONCERN

This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge.

Principal

Principal  
KMCT College of Allied Health Sciences  
P.O. Manassery, Mukkam  
Kozhikode, Pin - 673602





## MEETING MINUTES REPORT

MEETING TITLE: ACADEMIC COMMITTEE MEETING

DATE: 04/04/2023

TIME: 11:00 AM – 11:30 AM

VENUE: Seminar Hall

### ACTION TAKEN ON PREVIOUS MEETING

SL NO:	SUGGESTED ACTIONS	LINE OF ACTION TAKEN
1.	Re - evaluation of the previous quarter work	Execution of the activities as per said guidelines in coordination with the concerned committees

### AGENDA

1. Recall and re- evaluation of the previous quarter implementations.
2. Discussion on plans to be executed for the February – April 2023.
3. Time for the next meeting.

### MINUTES:

AGENDA	POINTS DISCUSSED	DECISION MADE	TIME FRAME
1	Discussion related to the previous quarter plans.	<ul style="list-style-type: none"> <li>• Analyse the merits and demerits in execution.</li> <li>• Analyse the lags in implementation.</li> </ul>	Proposed In the previous quarter to be held between February-April 2023.
2	Plan activities based on curriculum committee, examination cell, IRRC, Journal club, Examination grievance cell for the months of May- July 2023.	<ul style="list-style-type: none"> <li>• Execution of scheduled activities in alignment with the respective committee.</li> </ul>	<ul style="list-style-type: none"> <li>• Decide as per KUHS examination schedule.</li> <li>• As per the academic calendar.</li> </ul>
3	Plan the execution of all the academic observations.	<ul style="list-style-type: none"> <li>• Execute with the student union and college council</li> </ul>	
4.	Plan to felicitate University Toppers.	<ul style="list-style-type: none"> <li>• To felicitate the students who secured ranks and first positions in the regular examinations.</li> </ul>	

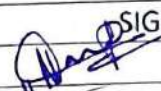


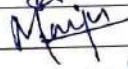





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TENTATIVE DATE OF NEXT MEETING : 10/ 07/ 2023

ATTENDEES

SL NO:	NAME	SIGNATURE
1	Prof. Santheep S.	
2	Prof. Dr. Vijay Selvan N.	
3	Mrs. Soumya	
4	Mrs. Resbina	
5	Dr. Manju	
6	Mrs. Prabhisha	
7	Dr. Gladies	
8		
9		
10		



  
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Kozhikode, Pin - 673602



## MEETING MINUTES TEMPLATE REPORT

**MEETING TITLE:** ACADEMIC COMMITTEE MEETING

**DATE:** 10/01/2023

**TIME:** 10:00 AM – 11:00 AM

**VENUE:** Seminar Hall

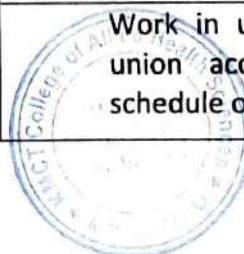
### ACTION TAKEN ON PREVIOUS MEETING

SL NO:	SUGGESTED ACTIONS	LINE OF ACTION TAKEN
1.	Activities to be planned in accordance to the respective committees	Reviewed the activities

### MINUTES OF DISCUSSED AGENDA




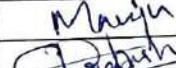



1. Recall and re- evaluation of the previous quarter implementations.
2. Discussion on plans to be executed for the February to April 2023.
3. Time for the next meeting

AGENDA	POINTS DISCUSSED	DECISION MADE	TIME FRAME
1	Discussion related to the previous quarter plans.	<ul style="list-style-type: none"> <li>• Analyse the merits and demerits in execution.</li> <li>• Analyse the lags in implementation.</li> </ul>	Proposed In the previous quarter to be held between November 2022- January 2023.
2	Re- evaluation the activities of the CC, EC, IRRC	<ul style="list-style-type: none"> <li>• Plan for smooth execution of curricular events</li> <li>• Smooth and effective conduct of KUHS examination.</li> <li>• Plans to re fabricate labs towards IEDC and IRRC</li> </ul>	Decide according to the KUHS examination schedule and requirement for each department.
3	Plan student union activities	<ul style="list-style-type: none"> <li>• Execute the work with the help of student union planning</li> </ul>	
4	Mentor – mentee allotment	<ul style="list-style-type: none"> <li>• To include the names of the new batch students on equal basis.</li> </ul>	
5	Plan the execution of all the academic observations.	Work in unison with the student union according to the master schedule of the academic year	



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SL NO:	NAME	SIGNATURE
1	Prof. Santheep S.	
2	Prof. Dr. Vijay Selvan N.	
3	Mrs. Soumya	
4	Mrs. Resbina	
5	Dr. Manju	
6	Mrs. Prabhisha	
7	Dr. Gladies	
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9		
10		



  
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## MEETING MINUTES REPORT

MEETING TITLE: ACADEMIC COMMITTEE MEETING

DATE: 05/10/2022

TIME: 12:30 PM – 01:00 PM

VENUE: Seminar Hall

### ACTION TAKEN ON PREVIOUS MEETING

SL NO:	SUGGESTED ACTIONS	LINE OF ACTION TAKEN
1.	Plan activities based on CC, EC, IQAC for the months of August- October 2022	Planned activities based on KUHS examination schedule and academic calendar.
2.	Plan the execution of all the academic observations.	Planned activities held as per the schedule, in alignment with the student union and the college council


### AGENDA

1. Recall and re- evaluation of the previous quarter implementations.
2. Discussion on plans to be executed for the month of November 2022 to January 2023.
3. Time for the next meeting.

### MINUTES OF DISCUSSED AGENDA



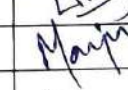



AGENDA	POINTS DISCUSSED	DECISION MADE	TIME FRAME
1	Discussion related to the previous quarter plans.	<ul style="list-style-type: none"> <li>Analyse the merits and demerits in execution.</li> <li>Analyse the lags in implementation.</li> </ul>	Proposed in the previous quarter to be held between August to October 2022.
2	Academic enhancements	<ul style="list-style-type: none"> <li>Plan examinations in alignment with the examination cell</li> <li>Plan the work in alignment with placement cell for career guidance</li> <li>Plan scientific activities with the help of IRRC</li> </ul>	Plan in accordance with the respective committees
3.	Plan student union activities	<ul style="list-style-type: none"> <li>Proposed to be placed to student union to work with the college council, in planning activities</li> </ul>	



  
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TENTATIVE DATE OF NEXT MEETING: 10/ 01/ 2023

ATTENDEES

SL NO:	NAME	SIGNATURE
1	Prof. Santheep S.	
2	Prof. Dr. Vijay Selvan N.	
3	Mrs. Soumya	
4	Mrs. Lincy BS	
5	Dr. Manju Suresh	
6	<del>Mr. Thirumuraivanan</del>	
7	Mrs. GladisKamalam	



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## MEETING MINUTES REPORT

MEETING TITLE: ACADEMIC COMMITTEE MEETING

DATE: 25/07/2022

TIME: 02:00 PM – 03:30 PM

VENUE: Seminar Hall

### ACTION TAKEN ON PREVIOUS MEETING

SL NO:	SUGGESTED ACTIONS	LINE OF ACTION TAKEN
1.	Plan activities based on IQAC, CC, EC for the months of May-July 2022.	Planned activities Planned activities based on KUHS examination schedule and academic calendar.
2.	Plan the execution of all the academic observations.	Planned activities held as per the schedule.

### AGENDA:

1. Recall and re-evaluation of the previous quarter implementations.
2. Discussion on plans to be executed for the August – November 2022.
3. Time for the next meeting.

### MINUTES OF DISCUSSED AGENDA

AGENDA	POINTS DISCUSSED	DECISION MADE	TIME FRAME
1	Discussion related to the previous quarter plans.	<ul style="list-style-type: none"> <li>Analyse the merits and demerits in execution.</li> <li>Analyse the lags in implementation.</li> </ul>	Proposed In the previous quarter to be held between May-July 2022.
2	Plan activities based on curriculum committee for the months of August-November 2022.	<ul style="list-style-type: none"> <li>Plan in alignment with the examination cell and CC</li> </ul>	<ul style="list-style-type: none"> <li>Decide as per KUHS examination schedule.</li> <li>As per the academic calendar.</li> </ul>
3	Plan the execution of all the academic observations.	<ul style="list-style-type: none"> <li>Plan in alignment with the student union</li> </ul>	
6.	Plan for the Internal Examinations in all the departments.	<ul style="list-style-type: none"> <li>Information shared by the HOD's to the respective class teachers for the same. Work with the examination cell.</li> </ul>	Dates to be scheduled according to the calendar of events of each department.



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7.	Arts day celebrations (onstage events).	<ul style="list-style-type: none"> <li>Plan for the smooth execution of Arts day celebration on stage events.</li> </ul>	02/09/2022-05/09/2022
8.	Updation of question bank.	<ul style="list-style-type: none"> <li>Subject experts to update question bank.</li> </ul>	19/09/2022-24/09/2022.

TENTATIVE DATE OF NEXT MEETING : 26/11/2022

**ATTENDEES**

SL NO:	NAME	SIGNATURE
1	Prof. Santheep S.	
2	Prof. Dr. Vijay Selvan N.	
3	Mrs. Soumya	
4	Mrs. Lincy BS	
5	Dr. Manju Suresh	
6	Mr. Thirumuraivanan	
7	Mrs. Gladis Kamalam	



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## MEETING MINUTES REPORT

MEETING TITLE: ACADEMIC COMMITTEE MEETING

DATE: 23/04/2022

TIME: 12:00 PM – 01:30PM

VENUE: Board Room

### ACTION TAKEN ON PREVIOUS MEETING

SL NO:	SUGGESTED ACTIONS	LINE OF ACTION TAKEN
1.	Re- evaluation of the conduct of KUHS examinations.	Execution of the exam as per said guidelines in coordination with the examination committee.
2.	Commencement of the new academic First year classes in all the departments.	Commenced by 15/03/2022.
3.	Work in alignment with the CC, IQAC, EC	Execution of works in progress parallelly

### ACTION TAKEN ON PREVIOUS MEETING

1. Recall and re- evaluation of the previous quarter implementations.
2. Discussion on plans to be executed for the February – April 2022.
3. Time for the next meeting.

AGENDA	POINTS DISCUSSED	DECISION MADE	TIME FRAME
1	Discussion related to the previous quarter plans.	<ul style="list-style-type: none"> <li>Analyse the merits and demerits in execution.</li> <li>Analyse the lags in implementation.</li> </ul>	Proposed In the previous quarter to be held between February-April 2022.
2	Plan activities based on curriculum committee planning.	<ul style="list-style-type: none"> <li>Smooth and effective conduct of regular and supplementary KUHS examination.</li> </ul>	<ul style="list-style-type: none"> <li>Decide as per KUHS examination schedule.</li> <li>As per the academic calendar.</li> </ul>
3	Plan the execution of all the academic observations.	<p>Following events to be held as scheduled in the calendar of events.</p> <ul style="list-style-type: none"> <li>Immunization day</li> <li>World Asthma Day</li> <li>Perfusion day</li> </ul>	<p>30.04.2022 03.05.2022 07.05. 2022</p>



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		<ul style="list-style-type: none"> <li>World Hypertension Day</li> <li>Idea day – I- LAUNGE</li> <li>Workshop on prototype</li> <li>World Tobacco Day</li> <li>World Environment Day observance</li> <li>International Yoga Day</li> </ul>	17.05.2022 20.05.2022 21.05.2022 31.05.2022 02.06.2022- 04.06.2022 21.06.2022
4.	Plan activities of student union	<ul style="list-style-type: none"> <li>Plan and work with student union</li> </ul>	31.05.2022
5.	Plan to felicitate University Toppers.	<ul style="list-style-type: none"> <li>To felicitate the students who secured ranks and first positions in the regular KUHS examinations.</li> </ul>	13.06.2022
6.	Plan for the I Internal Examinations and KUHS examinations	<ul style="list-style-type: none"> <li>Information shared by the HOD's to the respective class teachers for the same. Work in alignment with examination cell.</li> </ul>	15.06.2022
7.	Arts day celebrations (off stage events).	<ul style="list-style-type: none"> <li>Plan for the smooth execution of Arts day celebration – offstage events.</li> </ul>	07.07.2022, 13.07.2022- 16.07.2022
8.	PTA meeting.	<ul style="list-style-type: none"> <li>Plan to schedule parent's teacher's meeting and constitution of new parent general body for the first-year students.</li> </ul>	To decide depending on the feasibility of each department.

TENTATIVE DATE OF NEXT MEETING : 24/ 07/ 2022

**ATTENDEES**

SL NO:	NAME	SIGNATURE
1	Prof. Santheep S.	
2	Prof. Dr. Vijay Selvan N.	
3	Mrs. Soumya	
4	Mrs. Lincy BS	
5	Dr. Manju Suresh	
6	Mr. Thirumuraivanan	
7	Mrs. Gladis Kamalam	
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## MEETING MINUTES TEMPLATE REPORT

MEETING TITLE: ACADEMIC COMMITTEE MEETING

DATE: 27/01/2022

TIME: 10:00 AM – 11:30 AM

VENUE: Seminar Hall

### ACTION TAKEN ON PREVIOUS MEETING

SL NO:	SUGGESTED ACTIONS	LINE OF ACTION TAKEN
1.	Academic enhancements in offline mode.	Re-evaluation and execution of all the proposed curricular events.
2.	New Academic Calendar and related activities.	Academic Calendar shared. Lesson plan constitution enhanced. Roles and responsibilities deputed to faculties.

### MINUTES OF DISCUSSED AGENDA

1. Recall and re-evaluation of the previous quarter implementations.
2. Discussion on plans to be executed for the February – April 2022.
3. Time for the next meeting

AGENDA	POINTS DISCUSSED	DECISION MADE	TIME FRAME
1	Discussion related to the previous quarter plans.	<ul style="list-style-type: none"> <li>Analyse the merits and demerits in execution.</li> <li>Analyse the lags in implementation.</li> </ul>	Proposed In the previous quarter to be held between February- April 2022.
2	Re- evaluation of the conduct of exams	<ul style="list-style-type: none"> <li>Work in alignment with the examination cell</li> </ul>	Decide according to the KUHS examination schedule and requirement for each department.
3	Commencement of the new academic I year classes in all the departments.	<ul style="list-style-type: none"> <li>Orientation program to be planned and commencement of the classes for the first-year batch students to be initiated.</li> </ul>	14/03/2022 15/03/2022
4.	Analyse the work of all the joint councils	<ul style="list-style-type: none"> <li>Information shared to the respective joint secretaries</li> </ul>	25/03/2022



*[Signature]*

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5.	Allotment of Mentor - mentee.	<ul style="list-style-type: none"> <li>To include the names of the new batch students on equal basis.</li> </ul>	01/04/2022
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TENTATIVE DATE OF NEXT MEETING: 23/04/2022

**ATTENDEES**

SL NO:	NAME	SIGNATURE
1	Prof. Santheep S.	
2	Prof. Dr. Vijay Selvan N.	
3	Mrs. Soumya	
4	Mrs. Lincy BS	
5	Dr. Manju Suresh	
6	Mr. Thirumuraivanan	
7	Mrs. GladisKamalam	
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KJ Somaiya Institute of Health Sciences  
P.O. Manassery, Mukkam  
Kozhikode, Pin - 673602



## MEETING MINUTES REPORT

MEETING TITLE: ACADEMIC COMMITTEE MEETING

DATE: 12/10/2021

TIME: 12: 00 PM – 12:30 PM

VENUE: Seminar Hall

### ACTION TAKEN ON PREVIOUS MEETING

SL NO:	SUGGESTED ACTIONS	LINE OF ACTION TAKEN
1.	Curriculum planning and devising for the next academic year 2022– 2023.	Proposed requests to plan the new academic calendar to Dr. Manju.
3.	Completion of all pending works for the current academic year 2021- 2022.	Proposed actions to be fulfilled as soon as the offline session commences.
4.	Tentative date for the next meeting.	Meeting proposed to be held tentatively in the last week of January 2022.

### MINUTES OF DISCUSSED AGENDA

1. Recall and re- evaluation of the previous quarter implementations.
2. Discussion on plans to be executed for the month of October to December 2021
3. Time for the next meeting.

AGENDA	POINTS DISCUSSED	DECISION MADE	TIME FRAME
1	Discussion related to the previous quarter plans.	<ul style="list-style-type: none"> <li>• Analyse the merits and demerits in execution.</li> <li>• Analyse the lags in implementation.</li> </ul>	Proposed in the previous quarter to be held between October to December 2021
2	Improvements to be made as per the alignment of IQAC and CC	<ul style="list-style-type: none"> <li>• Completion of the pending topics as early as possible.</li> <li>• Mentor- Mentee regular follow up.</li> <li>• Attendance calculation for the KUHS examination registration.</li> <li>• Internal mark aggregate calculation.</li> <li>• Strategies for smooth conduct of exams.</li> <li>• Check on for supplementary exam results in each department.</li> </ul>	Decide according to the KUHS examination schedule for each department.
3	New Academic Calendar and related activities.	<ul style="list-style-type: none"> <li>• Academic calendar with the list of academic and non- academic events to be shared by Dr. Manju.</li> </ul>	10/11/2021


		<ul style="list-style-type: none"> <li>Plan to encourage scientific participation of the students</li> </ul>	
4.	To work with student union in conducting activities	<ul style="list-style-type: none"> <li>Proposal to conduct Christmas and New Year celebrations, 2022-2023, with the coordination of SSGC and College Union</li> </ul>	23/12/2021 and 02/02/2022

TENTATIVE DATE OF NEXT MEETING: 25/ 01/ 2022

**ATTENDEES**

SL NO:	NAME	SIGNATURE
1	Prof. Santheep S.	
2	Prof. Dr. Vijay Selvan N.	
3	Mrs. Soumya	
4	Mrs. Lincy BS	
5	Mr. Arun Joseph christopher	
6	<del>Mrs. Soumya</del>	
7	Mr. Dinu	



  
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## MEETING MINUTES TEMPLATE REPORT

MEETING TITLE: ACADEMIC COMMITTEE MEETING

DATE: 3/07/2021

TIME: 02:00 PM – 03:00 PM

VENUE: Offline Mode

### ACTION TAKEN ON PREVIOUS MEETING

SL NO:	SUGGESTED ACTIONS	LINE OF ACTION TAKEN
1.	Discussion related to the previous quarter plans.	Review discussed.
2.	Plan activities based on curriculum committee request.	Planned activities held as per the request received

### AGENDA TO BE DISCUSSED:

1. Recall and re- evaluation of the previous quarter implementations.
2. Discussion on plans to be executed for the August – October 2021.
3. Time for the next meeting.

### MINUTES OF DISCUSSED AGENDA

AGENDA	POINTS DISCUSSED	DECISION MADE	TIME FRAME
1	Discussion related to the previous quarter plans.	<ul style="list-style-type: none"> <li>Analyse the merits and demerits in execution.</li> <li>Analyse the lags in implementation.</li> </ul>	Proposed In the previous quarter to be held between May- July 2021.
2	Plan activities based on the request of curriculum committee and directions of IQAC for the months of August- October 2021.	<ul style="list-style-type: none"> <li>Execute the activities based on curriculum committee request</li> </ul>	<ul style="list-style-type: none"> <li>Decide as per KUHS examination schedule.</li> <li>As per the academic calendar.</li> </ul>
3	Use of PPE kit for examinations	<ul style="list-style-type: none"> <li>Instructions to be given by the HOD's based on the directions received from KUHS.</li> <li>Strategies for smooth conduct of exams.</li> </ul>	<ul style="list-style-type: none"> <li>As per the intimation of KUHS</li> </ul>



*[Signature]*  
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4	Plan the revision of syllabus	<ul style="list-style-type: none"> <li>Implement revisions in PO &amp; CO</li> </ul>	Check according to the curriculum and needs
6	Updation of question bank.	<ul style="list-style-type: none"> <li>Subject experts to update question bank.</li> </ul>	28/07/2021-09/08/2021.

TENTATIVE DATE OF NEXT MEETING : 20/10/2020

ATTENDEES

SL NO:	NAME	SIGNATURE
1	Prof. Santheep S.	
2	Prof. Dr. Vijay Selvan N.	
3	Mrs. Soumya	
4	Mrs. Lincy BS	
5	Mr. Arun Joseph christopher	Absent
6	Mrs. Soumya	
7	Mr. Dinu	



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## MEETING MINUTES REPORT

MEETING TITLE: ACADEMIC COMMITTEE MEETING

DATE: 20/04/2021

TIME: 10:00 AM – 10:30 AM

VENUE: ONLINE MODE

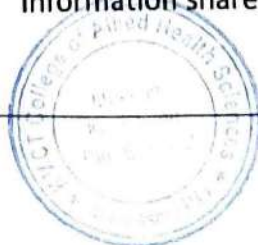
### ACTION TAKEN ON PREVIOUS MEETING

SL NO:	SUGGESTED ACTIONS	LINE OF ACTION TAKEN
1.	Discussion related to the previous quarter plans.	Review done
2.	Review conduct of KUHS examinations.	Execution of the exam as per said guidelines in coordination with the examination committee.
3.	Review Internal exam for the new academic I year classes in all the departments.	Initiated by the HOD's
4.	Plan Master work schedule for academics	Allotment done.

### ACTION TAKEN ON PREVIOUS MEETING

1. Recall and re- evaluation of the previous quarter implementations.
2. Discussion on plans to be executed for the May – July 2021
3. Time for the next meeting.

AGENDA	POINTS DISCUSSED	DECISION MADE	TIME FRAME
1	Discussion related to the previous quarter plans.	<ul style="list-style-type: none"> <li>• Analyse the merits and demerits in execution.</li> <li>• Analyse the lags in implementation.</li> </ul>	Proposed In the previous quarter to be held between February-April 2021.
2	Plan activities based on curriculum for the months of May- July 2021.	<ul style="list-style-type: none"> <li>• Smooth progression of online classes based on the curriculum and master lesson plan.</li> </ul>	<ul style="list-style-type: none"> <li>• As per the academic calendar.</li> </ul>
3	Plan strategies to enable student adherence to hybrid learning	<ul style="list-style-type: none"> <li>• Encourage students to provide feedback and address the grievance</li> </ul>	Daily follow up by the subject expert
4.	Align Mentor mentee follow-up	<ul style="list-style-type: none"> <li>• Information shared with HOD's</li> </ul>	20.06.2021



Principal  
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Kozhikode, Pin - 673502

TENTATIVE DATE OF NEXT MEETING : 13/ 10/ 2021

ATTENDEES

SL NO:	NAME
1	Prof. Santheep S.
2	Prof. Dr. Vijay Selvan N.
3	Mrs.Soumya
4	Mrs. Lincy BS
5	Mr.Arun Joseph christopher
6	Mrs.Soumya
7	Mr.Dinu
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A handwritten signature in black ink, appearing to be "A. S. S.", written over a horizontal line.

Principal  
KMCT College of Allied Health Sciences  
P.O. Manassery, Mukkam  
Kozhikode, Pin - 673602



## MEETING MINUTES REPORT

MEETING TITLE: ACADEMIC COMMITTEE MEETING

DATE: 06/01/2021

TIME: 10:00 AM – 11:30 AM

VENUE: Online mode

### ACTION TAKEN ON PREVIOUS MEETING

SL NO:	SUGGESTED ACTIONS	LINE OF ACTION TAKEN
1.	Discussion related to the previous year plans in online mode	Feedback collected and reviewed
2.	Academic enhancements to be aligned with CC and IQAC	Activities executed with the help of CC and IQAC

1. Recall and re-evaluation of the previous quarter implementations.
2. Discussion on plans to be executed for the February – April 2021.
3. Time for the next meeting

### MINUTES OF DISCUSSED AGENDA

AGENDA	POINTS DISCUSSED	DECISION MADE	TIME FRAME
1	Discussion related to the previous quarter plans.	<ul style="list-style-type: none"> <li>Analyse the merits and demerits in execution.</li> <li>Analyse the lags in implementation.</li> </ul>	
2	Evaluate the academic and non-academic activities of the college	<ul style="list-style-type: none"> <li>Smooth and effective conduct of academic and non-academic activities of the college.</li> </ul>	Decide according to the KUHS examination schedule and requirement for each department.
3	Discussion academic implementations in the new academic batch of all the departments	<ul style="list-style-type: none"> <li>Work in alignment with CC and IQAC to plan and set things</li> </ul>	11/01/2021-30/01/2021
4	To think and plan about shifting to offline mode	<ul style="list-style-type: none"> <li>To analyse and plan according to the KUHS regulations</li> </ul>	



*[Signature]*

Principal  
KMCT College of Allied Health Sciences  
P.O. Manassery, Mukkam  
Kozhikode, Pin - 673602

TENTATIVE DATE OF NEXT MEETING: 20/ 04/ 2021

Attendees

SL NO:	NAME
1	Prof. Santheep S.
2	Prof. Dr. Vijay Selvan N.
3	Mrs. Soumya
4	Mrs. Lincy BS
5	Mr. Arun Joseph christopher
6	Mrs. Soumya
7	Mr. Dinu



  
Principal  
KJCT College of Allied Health Sciences  
P.O. Manassery, Mulkam  
Kozhikode, Pin - 673602

# KMCT COLLEGE OF ALLIED HEALTH SCIENCES

Manassery, Thoongumpuram, Muthalam, Kozhikode - 673602.

Committee	Academic Council Meeting.
Meeting Number	01
Date	20/02/2020
Time	10:00 AM - 12:00 PM
Venue	Seminar Hall 1

## Agenda








1. Reviews on the previous Activities
2. Work parallel with the IQAC and the CC
3. Encourage students to participate in various academic arts, and cultural activities
4. Improving the Quality of Academic Education
5. Improve the blended learning
6. Recognize the contributions and the activities of students.
7. Timely scheduling of internal & university Exams.
8. Improvements to organise and conduct KUHS Examinations.

## Minutes

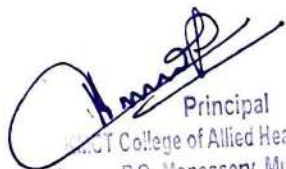
- o The meeting commenced with the principal welcoming all the members present
- o A review of previous meeting was held.
- o Review was done & plans to enable students participation for CME, workshops, IV, scientific discussion

- 0 Organize and Impliment participation of students. in the activities of college.
- 0 Emphasise on ideal portion completion and timely revisions
- 0 Encourage students to use online based Methodologies to enhance learning
- 0 Encourage the utility of textbooks and Journals.
- 0 Maintain a good communication between teachers & students.
- 0 Ensure the proper execution of internal Examination as per KUMS strategies
- 0 work parallelly with the CC and the IQAC.
- 0 To enable documentation of Every activities that is in place.
- 0 The Meeting got adjourned with a vote of thanks by the Member Secretary.

### Attendees

1. Prof. Dr Sandeep S 
2. Prof. Vijay Selvan 
3. Mrs Linley Bs 
4. Mr Arun Joseph christopher 
5. Mrs Soumya v 
6. Mrs Deeshma 
7. M. Dinu. 



  
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# KMCT COLLEGE OF ALLIED HEALTH SCIENCES

Manassery, Thoongumpuram, Muthalam, Kozhikode - 673602.

Committee	Academic Council Meeting
Meeting Number	01
Date	20/01/2019
Time	10:00AM - 12:00PM.
Venue	Seminar hall 1

## Agenda.



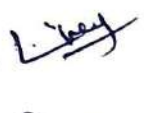




1. Review on the Previous Activities
2. work in unison with the steering committee and the  
cc
3. plan for scientific enrichment of students.
4. Encourage students to participate in various academic  
arts and cultural activities
5. Improve online based education equipment of teachers
6. Improving the Quality of Academic Education.
7. Encouraging students and Teacher integrity
8. Improvements to organize and conduct KUHS  
Examination

## Minutes

- The meeting commenced with the principal welcoming all the members present.
- A review of the previous meeting was held.

- Decision was made to enable student participation for CME, workshops, IV, scientific discussions
- Organise & implement participation of students in the activities of college.
- Emphasize on ideal portion and completion and timely Revisions
- Encourage teachers to use creative online based methodologies to enhance teaching
- Maintain an ideal rapport between teachers and students
- Strengthen the timely updations in the conduct of university examinations
- Work parallelly with the CC and the steering committee of the college.
- To enable documentation of every activities that is in the place
- The Meeting got adjourned with the vote of Thanks by the Member secretary.

# Attendees

1. Prof. Dr. Sandeep S. 
2. Prof. Vijay Selvan 
3. Mrs. Linly BS. 
4. Mr. Tajo AP. 
5. Mr. Arun Joseph Christopher. 
6. Mr. Mohammed Arafath. 
7. Ms. Dina CP. 





Principal  
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# KMCT COLLEGE OF ALLIED HEALTH SCIENCES

Manassery, Thoongumpuram, Muthalam, Kozhikode - 673602.

Committee	Academic council meeting
Meeting Number	01
Date	13.01.2018
Time	10 am - 11.30 am
Venue	Seminar Hall 1

## AGENDA

1. plans to work upon maximizing academic activities.
2. Improving the quality of academic education.
3. Equipping teachers with ICT enabled education
4. Encouraging slow learners and fast learners
5. Reforms to conduct KUTS examination.
6. To work in alignment with CC and steering committee.
7. Enable documentation at each level.
8. Review on the previous activities.








## minutes

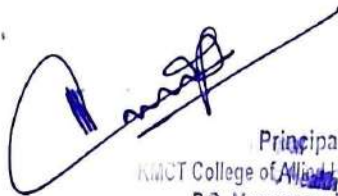
- The meeting commenced with the principal welcoming all the members present.
- A review of the previous meeting was conducted.
- It was decided to have a keen observation on the academic outcome as the university examinations have been scheduled by KUTS.
- Quality of academic education provided to the students have to be integrated with the PO & CO.
- Teachers must be encouraged to update their knowledge in the online based education strategies.
- continue to encourage slow learners with mid-course

reforms.

- continue to encourage fast learners to enhance their capabilities in students union activities.
- To work parallelly with the cc and the steering committee of the college.
- To enable documentation of every activity that is in place.
- The meeting got adjourned with a vote of thanks by the member Secretary.

### ATTENDEES

- Prof. Dr. Santheep.s. 
- Prof. Dr. VijaySelvan. 
- Mrs. Lincy B.s. 
- Mr. Tajo AP. 
- Mr. Arun Joseph. 
- Mrs. Najeeha Nishanth. 
- Ms. Dinu CP. 



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